

2019 VOLUNTEER ORIENTATION AND TRAINING



ABOUT THE HUGEL-AIR PREMIA LA OPEN



Name: HUGEL-AIR PREMIA LA Open

Event: Official LPGA tournament

Format: Four-day, 72-hole stroke play

Dates: April 22ND – 28TH

Location: Los Angeles, CA

Host Course: Wilshire Country Club

Television: The Golf Channel (10+ hours)

Purse: \$1.5 Million



ABOUT WILSHIRE COUNTRY CLUB



Wilshire Country Club

- Set in the historic Hancock Park area of Los Angeles
- Previous host of the LA Open, the Senior PGA and the LPGA
- Links style golf course designed by Norman Macbeth
- Famous Hollywood sign viewable from golf course
- 2019 Is Wilshire's Centennial Year!





ABOUT THE LPGA TOUR



The LPGA Tour

- 34 events in 14 countries
- More than \$68 million in prize money
- More than 2,300 members representing 30 countries
- Over 400 hours of domestic broadcast coverage
- Over 450 hours available in 175 countries around the world
- Reaches 247 million television households in 171 territories
- Longest running women's professional sports association
- Cumulative charitable contributions over \$200M





2019 TOURNAMENT SCHEDULE



Monday, April 22 - Course closed to the public

- •Professional practice rounds
- •LPGA Qualifier Wilshire Country Club 8am

Tuesday, April 23 - Course closed to the public

- •Professional practice rounds
- •Women's Leadership Luncheon: 12:00-2:30pm
- •Pro-Am Pairings Party: 6:30-10:30pm

Wednesday, April 24 - Pro-Am

- •Gates open: 7:00am 7:00pm
- •Official Pro-Am 7:00am 7:00pm

Thursday, April 25 - First Round

- •Gates open: 7:00am 7:00pm
- •Tee times: 7:00-9:01am; 12:00-2:01pm
 - #1 and #10 tees
- •Live Coverage on Golf Channel: 3:30-6:00pm
- •LA Regional Food Bank Food Drive: donate three nonperishables at the main gate and receive one free admission

Friday, April 26 - Second Round

- •Gates open: 7:00am 7:00pm
- •Tee times: 7:00-9:01am; 12:00-2:01pm
 - #1 and #10 tees
- •Live Coverage on Golf Channel: 3:30-6:00pm

Saturday, April 27 - Third Round

- •Gates open: 7:00am Tee times: 7:45am-2:00pm
 - #1 tee
- •<u>FOREHer Sports Junior Golf Show</u> in partnership with The First Tee of Los Angeles: 2:30-3:30 on the driving range
- •Live Coverage on Golf Channel: 3:00-6:00pm
- •Volunteer Appreciation Party : Immediately following play (Near 18th Green)

Sunday, April 28 - Final Round

- •Gates open: 7:00am
- •Tee times: 7:45am-2:00pm
 - #1 tee
- •Live Coverage on Golf Channel: 3:00-6:00pm
- •Award ceremony immediately following play

2019 CHARITIES



- Southern California Golf Association (SCGA)
- Southern California PGA
- Friends of Golf (FOG)
- Girls Inc.
- Los Angeles Regional Food Bank
- Children's Hospital Los Angeles











PROJECTED TEE TIMES



Wednesday, April 24

7:00 am Official Pro-Am

Thursday, April 25

7:00 am – 2:01 pm **Round One**; 7:00-9:01 am; 12:00-

2:01pm (1 and 10 tee)

Friday, April 26

7:00 am – 2:01 pm **Round Two**; 7:00-9:01am; 12:00-

2:01pm (1 and 10 tee)

Saturday, April 27

7:45 am - 1:45 pm **Round Three** (1 tee)

Sunday, April 28

7:45 am – 1:45 pm **Final Round** (1 tee)



Times subject to change depending on weather, size of the cut and pace of play

VOLUNTEER PACKAGE



- Uniform (details on the next slide)
- Volunteer credential: serves as admittance into the Tournament and parking pass
- Volunteer Lanyard
- Two Good Any Day Grounds Tickets, to give away to family and friends
- Food and drink during shifts worked
- *New* Volunteer Pin

VOLUNTEER UNIFORMS





- One blue HUGEL-AIR PREMIA golf shirt and hat or visor
 - *New* Volunteer Program Sponsor UCLA Health logo on the sleeve
- Khaki shorts, skirts or pants of appropriate length
- Comfortable walking/gym shoes recommended; golf shoes not suggested (unless the new comfy ones)
- Must have volunteer badge visible at all times; this is your credential

PARKING & SHUTTLES



Your volunteer credential will act as your parking pass and allow you free parking at the designated volunteer lots.

Monday, April 22 - Thursday, April 25

Hollywood Bowl Lot B 2301 N Highland Ave. Los Angeles, CA 90028

Friday, April 26 - Sunday, April 28

Los Angeles City College 770 N Heliotrope Drive, Los Angeles, CA 90029

Shuttle Times

Monday, April 22: 5:30am - 7:30pm Tuesday, April 23: 5:30am - 8:00pm

Wednesday, April 24 - Saturday, April 27: 5:30am - 8:00pm

Sunday, April 28: 5:30am - 7:30pm



VOLUNTEER HQ



- Located next to the cart barn to the left of the 18th green
- Check in 30-45 minutes before shift to pick up lunch voucher
- Check in with committee chairperson for daily assignment

*Wednesday Only – Sharing space with Pro-Am Caddies



*The front nine is only accessible via the tunnel marked on the map

FOOD AND BEVERAGE



Breakfast

Continental Breakfast will be served each morning at volunteer headquarters.

Monday-Sunday:

5:30 AM - 9:00 AM

Lunch

Vouchers are good for a meal at Volunteer meal pick up at Volunteer HQ

Drinks will be available inside the Volunteer HQ

Snacks and Drinks

Extra snacks and drinks available in Volunteer HQ throughout the day

FIRST AID PROTOCOL



- 1. Survey the scene (check for potential danger).
- 2. DO NOT move the person. Make the person as comfortable as possible without moving him/her.
- 3. Contact the nearest walking scorer or Tournament official with a radio so he/she can notify First Aid. Give the exact location of the emergency (e.g. player's left on the 18th green).
- 4. Stay at the scene until the emergency personnel arrive.
- 5. Provide background of medical problem or emergency if possible

First Aid Locations:

- 1. Near the main spectator entrance
- 2. Between fairway on 1st hole and 4th green (other side of tunnel)

Hours:

M/T: 9am-5pm

W/TH/F/Sat: 7am-7pm

Sunday-8am-6pm

PROHIBITED ITEMS



- Cameras and video cameras (Thursday Sunday)
- Radios, TVs', signs, banners, clipboards
- Beverages and coolers
- Firearms and explosives
- Camera carrying cases, large backpacks, packages, and other carry items larger than 6" x 6"
- Large chairs (collapsible camping chairs & small golf stools allowed)
- Cell phones are permitted, but must be silenced or off while on the course
 - Photography is permitted, but is limited to outside the ropes during competition rounds Thursday through Sunday

All items are subject to search. Any unauthorized items found on Tournament grounds will be confiscated

SEVERE WEATHER: EVACUATION



In the event of severe weather that causes the need for evacuation:

- 1. The Severe Weather signal will be a blast of an air horn by an LPGA Tour Official and a message will appear on the electronic leaderboards.
- 2. Players, caddies and LPGA Tour officials will proceed to the designated evacuation area/vehicles on course. Marshals will direct each group to the appropriate vehicle.
- 3. All volunteers should proceed to the Volunteer Headquarters
- 4. Advise general spectators to seek shelter or leave the course.
- 5. The HUGEL AIR PREMIA LA Open will announce when play will resume through electronic leaderboard messages, radio communication and phone contact.

OTHER VOLUNTEER INFORMATION



Good Attitude:

 Remember, you represent the entire Tournament.

Autograph Policy:

 The LPGA Tour states that players are asked to sign autographs only before or after a round on official Tournament days.
 Volunteers are asked to use discretion when asking for autographs.

Carts & Radios:

 Only volunteers & chairmen on a list released by the Tournament will be permitted to use a cart or radio & must be used at a bare minimum during play.

Restrooms:

- *New* Women's & Men's Separate Volunteer only bathrooms
 - Located throughout property and in the Volunteer Headquarters

Lost & Found:

 Will be located at the Tournament office in the lower parking lot

Merchandise Tent:

 Will be available in the Wilshire CC Pro Shop

REMINDERS AND HELPFUL HINTS



Personal Possessions & Storage:

- No storage for personal items; do not bring valuables.
- o Small bags and purses permitted.

• Report Times:

- o Report 30-45 min. early; leave enough time to park, ride the shuttle, eat and check-in.
- Please DO NOT try to change committees during the middle of your shift. No Exceptions.

Tobacco & Alcohol:

 Drinking alcohol is not permitted during shift; smoking is also not permitted while on duty or while inside the ropes.

• No Tolerance Policy:

o Theft, harassment

Helpful Reminders:

- Bring bug spray, sunscreen & rain gear if needed
- Remember where you parked
- Snacks & extra bottles of water available in Volunteer
 HQ
- Always keep your badge displayed
- Stay hydrated- drink lots of fluids!
- Familiarize yourself with the first aid tent location and restroom locations
- Keep your cell phone on silent, vibrate or off







THANK YOU!



On behalf of HUGEL-AIR PREMIA, Wilshire CC, the LPGA, and all of the players and caddies, we thank you for choosing to volunteer with the HUGEL-AIR PREMIA LA Open!

We are looking forward to a fun and exciting week!!